



MENTOR
RHODE ISLAND

Understanding **NMRC**

1

WHAT IS THE NMRC?

NMRC stands for the National Mentoring Resource Center. The NMRC applies to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) for funding every 3 years. This money pays for Technical Assistance that MENTOR Rhode Island provides to mentor programs.

2

WHAT IS TECHNICAL ASSISTANCE?

Technical Assistance (TA) is the service that MENTOR Rhode Island provides to programs that helps evaluate and develop processes. One can think of it as “program therapy” or “program counseling”.

3

WHY DO WE ASK YOU TO APPLY FOR NMRC?

We understand that we are all in the nonprofit sector and funding can be scarce. By completing the NMRC application, funds are provided through MENTOR National to provide you with 30 hours of Technical Assistance at no cost to your organization. By going through NMRC you can get the mentor program that you want but with a little help from MENTOR Rhode Island. We are here to support and guide you through the most effective and efficient ways to run a mentorship program and ensure its success.

4

WHAT IS THE COMMITMENT?

NMRC allows you to have access to 30 hours of TA in one 4-month term. If needed, we can provide an additional 20 hours upon request. You must send in an application, complete an Initial Needs Assessment, sign a Memorandum of Understanding (MOU), commit to meeting with your TA provider (a member of MENTOR RI staff), and complete a Requester Evaluation on how the services benefited your program.

QUESTIONS?

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Timeline

of Events

1

CONSULT

MENTOR RI consults with you on what your program is and we educate you on our services through NMRC.

2

APPLICATION

You apply for NMRC [HERE](#). You must create an account for future NMRC requests.

We can provide assistance on how to apply or we can complete it with you if guidance is needed.

In 1 to 2 weeks your applications will be approved by the NMRC.

3

INITIAL NEEDS ASSESSMENT

NMRC sends an Initial Needs Assessment. This is a survey to see what the current standing of your mentor program is and the specific services or assistance you want MENTOR RI to provide.

4

MOU

MENTOR RI creates a Memorandum of Understanding (MOU) which includes the hours of work dedicated to each of the Elements of Effective Practice for Mentoring (Recruitment, Screening, Training, Matching, Monitoring and Support, Closure) and the commitment to meet with your TA provider to learn new concepts and develop new processes.

You review and execute the MOU.

5

TECHNICAL ASSISTANCE BEGINS

Technical Assistance begins. You meet with your TA provider on a regular basis for 4 months.

6

REQUESTER EVALUATION

Requester Evaluation is sent by NMRC. This is sent after the conclusion of the NMRC term.

This needs to be completed to apply for more technical assistance in the future. There is no limit to the number of times you can apply for NMRC in the future.

Expectations

<u>Event</u>	<u>Expectation</u>	<u>Duration/ Frequency</u>
Consultation	<p>This is your chance to speak on the specifics of your program logistics</p> <ul style="list-style-type: none"> • Discuss the program model, population served, goals, challenges, and any previous improvement attempts • Learn about MENTOR RI services and potential collaboration • Intro to NMRC 	<p>30 minutes to 1 hour session</p>
Application	<p>The application lets our system know you are interested in connecting with MENTOR RI</p> <ul style="list-style-type: none"> • It is comprised of the baseline information from MENTOR National 	<p>15 to 30 minutes to complete</p>
Initial Needs Assessment	<p>Complete a survey to specify to our system areas that you would like improvement</p> <ul style="list-style-type: none"> • Be specific as possible, the more you share the more help we can provide • The information provided is used to create your customized improvement plan 	<p>15 to 20 minutes to complete</p>
MOU	<p>MENTOR RI creates this contract</p> <ul style="list-style-type: none"> • A personalized improvement plan based around each of the Elements of Effective Practice for Mentoring • We assign the number of hours dedicated to each Element • You will Execute the MOU (approve) 	<p>5 minutes to review and approve</p>
Technical Assistance Begins	<p>MENTOR RI and your organization meet collaboratively</p> <ul style="list-style-type: none"> • Meetings can occur in-person or virtually • Meet with T.A. provider actively to work on the areas of improvement that were specified in the MOU <p>*Included in T.A. time are the moments that are spent outside the direct meetings (gathering materials, reviewing documents, creating marketing materials)</p>	<p>4 Months</p>
Requester Evaluation	<p>Rate the quality of MENTOR RI's services to you</p> <ul style="list-style-type: none"> • This is your chance to rate our partnership • You reflect on any improvements made over the course of our partnership, and note any need for future development 	<p>15 to 30 minutes to complete</p>