**MENTOR Rhode Island: Woonsocket Mentor Program**

**MENTOR Technology Agreement:**

To allow The Woonsocket Mentor Program to continue virtually, the Woonsocket School Department in partnership with MENTOR Rhode Island is granting mentors access to the district’s email communications system, since emails from outside the system are prohibited.

Each mentor will be assigned a partner email address through the Woonsocket school department. This email access will allow mentors to connect with mentees through email and the Google Applications available to Woonsocket students (including Google Meet and Google Hangouts) through the student’s district account. We request that all communications with your mentee go through this system. Please do not use this special email address for any personal or business use outside of communication with your mentee.

This will allow mentors and mentees to reconnect virtually since we are unable to meet face-to-face at this time. Please note that all interactions are recorded for everyone’s safety.

Please complete, initial, and sign the agreement below and return to MENTOR RI   
2065 Warwick Ave. Unit 1, Warwick, RI 02889 Attn: Pamela Sherman.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (printed name) understand and agree that:

All interactions with my mentee through the Woonsocket School Department will be recorded. \_\_\_\_\_\_\_ (initials)

I will only contact my mentee through the system provided to me by the Woonsocket School Department and MENTOR Rhode Island. \_\_\_\_\_\_ (initials)

Aside from contacting my mentee, I will not conduct any other business or personal communication through the email address provided to me by the Woonsocket School Department. \_\_\_\_\_\_ (initials)

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_